TGAVC
THE Gulf Atlantic
VETERINARY CONFERENCE
Experience the Difference

GULF COAST EXPO

8432 SUNSTATE STREET
TAMPA, FL 33634
813-915-8066-ph
CustomerService@GulfCoastExpo.com

THIS SERVICE KIT CONTAINS THE FORMS NECESSARY FOR ORDERING ITEMS DESIGNED FOR DECORATING/FURNISHING YOUR EXHIBIT SPACE. PLEASE FORWARD THIS KIT TO THE PERSON RESPONSIBLE FOR ARRANGING THE DETAILS OF YOUR PARTICIPATION IN THE SHOW.

Dear TGAVC 2026 exhibitor,

We are pleased to announce that **GULF COAST EXPO** has been chosen as the "Official Service Contractor" for the **2026 Gulf Atlantic Veterinary Conference** to be held **December 4-5, 2026,** at the **Fort Lauderdale Marriott Harbor Beach Resort & Spa,** located in **Fort Lauderdale, Florida**. **GULF COAST EXPO** is ready to assist you with all your exhibit area special needs. We have developed a service kit so you may order in advance- at discounted rates. Please look through the service kit and familiarize yourself with the information. It is our goal at **GULF COAST EXPO** to ensure that your experience with the event is a huge success. We look forward to being part of it.

Please use the Encore link below for the following services:

* **Electrical Service**
* **Audio Visual Service**
* **Internet Access**

Encore: CLICK HERE

EXHIBITOR MOVE-IN:
THURSDAY, DECEMBER 3rd FROM 3PM – 7:30PM
FRIDAY, DECEMBER 4TH, 7AM – 9AM

EACH 8' X 10' EXHIBIT SPACE SPACE INCLUDES:
8' of 10' Back Drape in Show Colors
8' of 3' Side Drape in Show Colors
1 – 6' Skirted Table
2 – Chairs
1 – Wastebasket

EACH TABLETOP INCLUDES:
8' Back Drape in Show Colors
1 – 6' Skirted Table
2 – Chairs
1 – Wastebasket

All include - 7" x 44" Exhibitor ID Sign with Company Name & Booth Number

Show Colors: **White & French Blue**

EXHIBIT AREA IS CARPETED

Your exhibit materials are the most important part of a successful event. **GULF COAST EXPO is the official Drayage Contractor for this event and will handle all freight in and out of this show. DISPLAY SHIPMENTS TO THE FORT LAUDERDALE MARRIOTT HARBOR BEACH RESORT & SPA ARE NOT PERMITTED.** Using our **MATERIAL HANDLING** service, your shipment can be received at our **ADVANCE WAREHOUSE** location up to 30 days prior to the event. Make sure to give yourself plenty of time to track any lost shipments. Shipments are delivered to your exhibit space, empty cartons are stored during the event and returned back to you after the close of the show. Bill of ladings and shipping labels are provided in this kit to assist getting your shipment(s) to the advance warehouse. When all information is provided to us this special material handling service provides a priceless guarantee of a successful event. Your materials will be ready for you in your exhibit space **PRIOR** to Exhibitor move-in.

For your convenience, **GULF COAST EXPO** will maintain a service desk to handle any last-minute requirements with a staff that is extremely well-versed in the needs of Exhibitors. We will be located in the exhibit area during Exhibitor move-in.

If you have any questions, please do not hesitate to contact Customer Service at 813-915-8066 or via e-mail at CustomerService@GulfCoastExpo.com

Thank you and we will see you at the show,

Christopher Binion

Christopher Binion
GULF COAST EXPO

TGAVC 2026 QUICK FACTS

GULF COAST EXPO

Experts in Convention & Trade Show Services

THE GULF ATLANTIC VETERINARY CONFERENCE
DECEMBER 4-5, 2026
FORT LAUDERDALE MARRIOTT HARBOUR BEACH RESORT & SPA
FORT LAUDERDALE, FL

SERVICE CONTRACTOR CONTACT:

Gulf Coast Expo
Christopher Binion
8432 Sunstate Street
Tampa, FL 33634
813-915-8066 – phone
CustomerService@GulfCoastExpo.com

ABF Freight System
Official freight carrier of GULF COAST EXPO at the **TGAVC 2026**
The most convenient way to ship your materials.
Call 1-800-654-7019 to get your competitive quote to and from this event. See insert for more information.

Advance Freight Trapping Warehouse
TGAVC 2026
GULF COAST EXPO C/O ABF FREIGHT
14045 SOUTH MILITARY TRAIL
DELRAY BEACH, FL 33484
Receiving: October 26th – November 30th, 2026 only

FILL OUT THE MATERIAL HANDLING FORM COMPLETELY AS SOON AS YOUR SHIPMENT LEAVES YOUR FACILITY AND EMAIL IT TO GULF COAST EXPO
PLEASE USE SHIPPING LABELS PROVIDED IN THIS KIT

DISCOUNT PRICE DEADLINE DATE:

In order to receive advance order discount rates listed on the price sheets, we must receive your order and payment By **November 20th, 2026**
This does not apply to the MATERIAL HANDLING AUTHORIZATION FORM.

BOOTH EQUIPMENT:

►Each exhibit booth space will be set with 8' high back drape, 3' high side dividers; Tabletop space will be set with 8' high back drape; Booth and tabletop space set with 1 – 6' Skirted Table, 2 – Chairs, 1 – Wastebasket and 1 - 7" x 44" Standard Booth ID Sign with Company Name and Booth Number. **THE EXHIBIT AREA IS CARPETED**

SHOW SCHEDULE:

EXHIBITOR MOVE-IN:

Thursday	December 3rd	3:00pm – 7:30pm
Friday	December 4th	7:00am – 9:00am

EXHIBIT HOURS:

Friday	December 4th	9:00am – 6:00pm
Saturday	December 5th	9:00am – 2:00pm

EXHIBITOR MOVE-OUT:

Saturday	December 5th	2:00pm

FREIGHT PICK UP SCHEDULE:

Saturday	December 5th	2:00pm – 4:30pm
Carrier check in:		2:00pm NO EARLIER
Freight Force Time:		
Saturday	December 5th	4:30pm - Driver check-in deadline 4:30pm
Pick Up Address		**Fort Lauderdale Marriott Harbor Beach Resort & Spa (Grand Ballroom)** 3030 Holiday Drive Fort Lauderdale, FL 33316

All freight left on show floor without a bill of lading on file with GULF COAST EXPO will be shipped ABF FREIGHT SYSTEM collect and charged a $27.50 administrative fee.

All Exhibitors must pick up their outbound bills of lading at the close of the event.

All carriers must check in no later than 4:30pm on Saturday, December 5th with a valid bill of lading or alert including company name, booth number and final destination before shipment will be released.

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone
813-319-0619-fax

PAYMENT POLICY

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

TO RECEIVE DISCOUNTED PRICES:
REMIT ORDER AND PAYMENT BY E-MAIL TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM
BY: NOVEMBER 20, 2026

ADVANCE ORDERS

GULF COAST EXPO will accept the following forms of payment for furniture and carpet rentals, material handling, labor and other services provided.

1. Advance payment by company check:
   Checks must be in U.S. funds drawn on an U.S. bank and made out to GULF COAST EXPO.
   Attach check to order forms.
   If paying by company check a credit card must be on file for the convenience of your show representative for any additional charges incurred at show site.

2. Advance payment by credit card:
   We accept VISA, MASTERCARD and AMERICAN EXPRESS. You must complete the payment authorization form and submit all information requested under the credit card portion of form including the 3-digit security code for Visa and Mastercard and the 4 digit security code for AMEX that is listed on the back of the card.
   NOTE: We guarantee security of credit card transactions with address verification security. **The address listed must be the address the credit card statement is mailed to. No PO Boxes please.**
   If any incorrect information is provided, an additional 5% of total invoice will apply to cover credit card processing fees.

3. All final invoices will be emailed within 30 days after the event to the credit card holder. Please provide the email address on the Payment Authorization Form.

SHOW SITE ORDERS

Orders received after the advanced pricing discount deadline or made at the **GULF COAST EXPO** Service Desk during the show will be billed at the STANDARD RATE listed on the order forms. Payment must be presented at the time of order before order can be filled. Service will not be provided until payment is received. No substitutions are allowed once the furnishings have been delivered to your exhibit space. Furnishings provided in your booth space that are included with your participation fees can not be traded out for other sizes or types of furnishings.

To make the show more cost effective for you, take advantage of the **DISCOUNTED PRICES** by ordering as many of your requirements prior to the advanced pricing deadline as possible. Items marked ► on the order forms may not be available on show site.

PAYMENT TERMS/CREDIT REFUNDS

To enable us to process your order effectively, GULF COAST EXPO must receive your order forms and payment prior to the opening of the show. Freight will not be delivered to the exhibit space until fees are collected. All payment/order discrepancies must be resolved prior to show closure. If a credit is acknowledged a credit receipt will be given at show site. If a credit receipt is not received, a credit has not been authorized. NO CREDITS WILL BE ISSUED AFTER THE CLOSE OF THE EVENT.

ADDITIONAL FEES TO EASILY AVOID

Make sure funds are available to cover expenses:
$25.00 fee on all returned checks and declined credit cards for each occurrence.
Declined credit cards will be charged every 7 business days until the card is authorized and funds are available by your provider.
Make sure to provide complete and accurate credit card information on the Payment Authorization Form:
If any part of your credit card information is not provided or is incorrect a 5% credit card processing fee may be assessed.
Fill out your outbound Bill of Lading form after the event:
All freight left on show floor without a bill of lading on file with GULF COAST EXPO will be shipped ABF FREIGHT SYSTEM collect and charged a $25.00 administrative fee.

CANCELLATIONS WITH REFUNDS ARE ONLY ACCEPTED 5 BUSINESS DAYS PRIOR TO SHOW OPENING.

TO ELIMINATE MISUNDERSTANDINGS
PLEASE ADVISE YOUR BOOTH REPRESENTATIVE OF THESE PAYMENT POLICIES
YOUR COOPERATION IS APPRECIATED

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone

PAYMENT AUTHORIZATION FORM

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

TO RECEIVE DISCOUNTED PRICES
REMIT ORDER AND PAYMENT BY E-MAIL TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM
BY: NOVEMBER 20, 2026
****STATE SALES TAX WHERE APPLICABLE***

Payment in full of rental charges, including applicable sales tax must accompany order prior to **GULF COAST EXPO** move-in. Payment deadline is **NOVEMBER 20, 2026 to** qualify for DISCOUNTED RATES and to insure availability of rental items. **GULF COAST EXPO** accepts payment by check, VISA, MASTERCARD and AMERICAN EXPRESS. Orders received without payment and received prior to the deadline will be charged the STANDARD RATE. All orders received at the show must be paid in full before items are delivered to exhibit area. Prices include delivery of merchandise to designated space prior to show opening and removal at close of exhibit. All materials are to remain the property of GULF COAST EXPO. Prices quoted cover rental only. $25.00 fee on all returned checks and declined credit cards. *(see Payment Policy for complete details)*
Items taken from show site will be billed at the prevailing retail replacement price.

EVEN IF PAYING BY CHECK, A CREDIT CARD IS REQUIRED TO BE ON FILE

PLEASE INDICATE METHOD OF PAYMENT YOU WILL BE USING FOR SERVICES PROVIDED BY GULF COAST EXPO.
IF PAYING BY CHECK A CREDIT CARD ON FILE IS REQUIRED

☐ COMPANY CHECK ☐ CREDIT CARD

Payments must be by check drawn on a U.S. funds account, VISA, MASTERCARD or AMERICAN EXPRESS.

IF YOU ARE PAYING BY CHECK DO NOT EMAIL IN THE ORDER – PLEASE SEND ALL ORDER FORMS WITH THE CHECK

CREDIT CARD AUTHORIZATION

IF YOU WISH TO AUTHORIZE GULF COAST EXPO TO CHARGE THE AMOUNT OF YOUR ADVANCE ORDERS AND ANY ADDITIONAL AMOUNTS INCURRED AS A RESULT OF SHOW SITE ORDERS PLACED BY YOUR SHOW REPRESENTATIVE TO YOUR CREDIT CARD ACCOUNT, COMPLETE THE INFORMATION REQUESTED BELOW. SIGNATURE NOT REQUIRED TO PROCESS. INCOMPLETE OR INCORRECT INFORMATION COULD RESULT IN ADDITIONAL CREDIT CARD PROCESSING FEES. AVOID THESE FEES AND FILL IN ALL THE INFORMATION AS REQUIRED.

THE ADDRESS LISTED BELOW MUST BE THE ADDRESS THE CREDIT CARD STATEMENT IS MAILED TO
POST OFFICE BOXES NOT ACCEPTED

CREDIT CARD NUMBER ☐☐☐☐–☐☐☐☐–☐☐☐☐–☐☐☐☐

EXPIRATION DATE ____ / ____ (MONTH / YEAR)

3 or 4 DIGIT SECURITY CODE ☐☐☐☐
(3 NUMBERS FOR VISA AND MC – 4 NUMBERS FOR AMEX)

PLEASE PRINT CLEARLY – ALL INFORMATION REQUIRED

SIGNATURE OF CARD HOLDER_____

PRINT CARD HOLDER NAME_____

BILLING ADDRESS_____ CITY_____ STATE_____
MUST BE THE ADDRESS THE CREDIT CARD STATEMENT IS MAILED TO – P.O. BOXES NOT ACCEPTED

ZIP_____ PHONE NUMBER (_____)_____ FAX NUMBER (_____)_____

EMAIL ADDRESS_____

ALL FINAL INVOICES WILL BE EMAILED WITHIN 30 DAYS AFTER THE EVENT
PLEASE PROVIDE THE EMAIL ADDRESS OF THE CREDIT CARD HOLDER OR PERSON YOU WANT TO RECEIVE THE FINAL RECEIPT

WE GUARANTEE ALL EMAIL ADDRESSES ARE KEPT CONFIDENTIAL AND WILL NOT BE SUPPLIED TO ANYONE FOR TELEMARKETING PURPOSES

NAME OF EVENT **TGAVC 2026** BOOTH #_____
COMPANY NAME _____ PHONE (_____)_____
E-MAIL ADDRESS_____ FAX (_____)_____
BILLING ADDRESS_____
CITY_____ STATE_____ ZIP_____
PRINT NAME_____
SIGNATURE_____ TITLE_____ DATE_____

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone

BOOTH FURNISHINGS/ FLOOR COVERING ORDER FORM

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

TO RECEIVE DISCOUNTED PRICES
REMIT ORDER AND PAYMENT BY E-MAIL TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM
BY: NOVEMBER 20, 2026
****STATE SALES TAX APPLICABLE***

SKIRTED TABLES	DISCOUNT RATES	STANDARD RATES	QUANTITY
4' long x 2' wide x 30" tall	$90.75	$106.48	
6' long x 2' wide x 30" tall	$102.85	$118.58	
8' long x 2' wide x 30" tall	$114.95	$129.58	
Make Skirted Table 40" Tall	$30.25	$38.72	
Special Show Skirt Color (Please Specify Color)	$15.73	$21.78	
Make Show Table 40" Tall	$30.25	$37.18	
To Make Table Skirted on All Four Sides:			
Additional 30" Skirt	$24.20	$27.83	
Additional 40" Skirt	$30.25	$38.72	

SKIRT COLORS
☐ BLUE
☐ TEAL
☐ RED
☐ GOLD
☐ WHITE
☐ BLACK

TO INSURE AVAILABILITY, SPECIAL SKIRT COLORS MUST BE ORDERED IN ADVANCE. PLEASE CHECK SKIRT COLOR. IF NO COLOR IS CHOSEN, TABLE WILL BE SKIRTED IN SHOW COLOR(S)

UNSKIRTED TABLES	DISCOUNT RATES	STANDARD RATES	QUANTITY
4' long x 2' wide	$70.18	$82.83	
6' long x 2' wide	$83.49	$95.59	
8' long x 2' wide	$95.59	$107.69	
Make Table 40" Tall	$21.78	$35.09	

TABLE RISERS

4' long x 12" x 12"	$33.88 ▶	$39.93	
6' long x 12" x 12"	$45.98 ▶	$52.03	

30" ROUND COCKTAIL TABLES

30" Tall w/ Table Cover	$60.50	$70.73	
40" Tall w/ Table Cover	$66.55	$78.65	

BOOTH CARPET	DISCOUNT RATES	STANDARD RATES	QUANTITY
CARPET			
10' x 10' or 8' x 10'	$107.69 ▶	$123.42	
10' x 20' or 8' x 20'	$215.38 ▶	$263.78	
10' x 30' or 8' x 30'	$323.07 ▶	$394.90	
CARPET PADDING			
10' x 10' or 8' x 10'	$90.75 ▶	$114.00	
10' x 20' or 8' x 20'	$181.50 ▶	$217.80	
Carpet Taping Per Running Foot	$4.84	$5.15	

CARPET COLORS CIRCLE ONE
BLUE
BLACK
RED
LT.GRAY
CHARCOAL
GRAY

MISC. ITEMS	DISCOUNT RATES	STANDARD RATES	QUANTITY
INSURE AVAILABILITY BY ORDERING IN ADVANCE			
Tripod Easel	$21.78	$25.41	
Waste Basket	$13.31	$18.81	
Display Board 4'x8 Horizontal ☐ Vert. ☐	$107.69 ▶	$137.94	
Chrome Bag Rack	$58.08 ▶	$70.18	
Literature Rack	$64.13 ▶	$70.40	
Glass Fish Bowl	$15.73	$19.36	

CHAIRS	DISCOUNT RATES	STANDARD RATES	QUANTITY
INSURE AVAILABILITY BY ORDERING IN ADVANCE			
Folding Chair	$19.63	$23.57	
Padded Side Chair	$45.98 ▶	$58.08	
High Stool	$64.13	$76.23	

ADDITIONAL DRAPE	DISCOUNT RATES	STANDARD RATES	QUANTITY
8' Tall Drape per ft.	$10.89	$12.71	
3' Tall Drape per ft.	$7.87	$9.41	

SUB TOTAL $_____
ADD SALES TAX 7% $_____
TOTAL THIS PAGE $_____

ITEMS MARKED WITH ▶ MAY NOT BE AVAILABLE ON SHOW SITE
ADVANCE PAYMENT IN FULL REQUIRED FOR ALL ORDERS

Above prices include delivery of merchandise to designate spaced prior to show opening and removal at close of exhibit. All materials shall remain the property of GULF COAST EXPO. Prices quoted cover rental only. Payment of rental charges, including applicable sales tax, must accompany your advance order to qualify for DISCOUNT RATES. GULF COAST EXPO accepts company check, VISA, MASTERCARD and AMERICAN EXPRESS. Orders received without payment and received prior to the deadline will be charged the STANDARD RATE. All orders received at the show must be paid in full before items are delivered to exhibit area. Cancellations with refunds are only accepted 5 days prior to show date.

NAME OF EVENT **TGAVC 2026** BOOTH _____
COMPANY NAME _____ PHONE (_____) _____
E-MAIL ADDRESS _____ FAX (_____) _____
BILLING ADDRESS _____
CITY _____ STATE _____ ZIP _____
SIGNATURE _____ PRINT NAME _____ DATE _____

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone

MATERIAL HANDLING AUTHORIZATION

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

REMIT COMPLETED FORM AND PAYMENT BY EMAIL AFTER YOUR SHIPMENT LEAVES YOUR FACILITY TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM

Your exhibit materials are the most important part of a successful event. Shipping direct to show site is not recommended unless the specific delivery requirements can be fulfilled. Please read and follow the instructions below carefully. Give yourself plenty of transit time. This form should be submitted when your shipment leaves your facility. Discount deadline dates do not apply to shipping.

1. Fill out this form completely and mail or email along with your advance payment to the order processing address noted above as soon as possible. SEE NEXT PAGE FOR RATES
2. All shipments must be sent prepaid. **COLLECT SHIPMENTS WILL NOT BE ACCEPTED.**

INBOUND SHIPPING INFORMATION PRIOR TO EVENT - MUST BE COMPLETED

ADVANCE WAREHOUSE
(Please use the labels provided)

YOUR COMPANY NAME AND BOOTH NUMBER
TGAVC 2026
GULF COAST EXPO C/O ABF FREIGHT
14045 SOUTH MILITARY TRAIL
DELRAY BEACH, FL 33484

SHIPMENTS ACCEPTED BETWEEN:
MONDAY, OCTOBER 26TH – MONDAY, NOVEMBER 20TH, 2026

SHOW SITE SHIPMENTS NOT PERMITTED

ALL SHIPMENTS MUST GO TO THIS ADDRESS

If you need special assistance, please contact us.

Shipments delivered to: ( )WAREHOUSE

Shipper Name_____ Booth #_____

Contact Name_____ Phone( ) _____
After hours/weekend emergency contact and cell phone number: ( ) _____

Carrier_____ Pro # or Tracking #_____

Date Shipped_____ Est. Arrival Date_____ Total # of Shipments_____ Total # of Pieces_____ Total Weight_____ lbs.

TRACKING NUMBERS MUST BE PROVIDED FOR ALL SHIPMENTS WHEN THIS FORM IS SUBMITTED
GULF COAST EXPO WILL NOT BE RESPONSIBLE FOR LOST OR MISROUTED SHIPMENTS. TRACKING INFORMATION MUST BE PROVIDED ON THIS FORM BEFORE THE DEADLINE FOR RECEIVING AT THE ADVANCE WAREHOUSE. PROVIDE TRACKING NUMBERS TO YOUR REPRESENTATIVE ATTENDING THE EVENT. ALL SHIPMENTS SENT TO HOTEL WILL BE PICKED UP BY GULF COAST EXPO. NO EXCEPTIONS.

TOTAL WEIGHT_____ X.92 LTL CARRIERS (advance warehouse) = $_____ $92.00 minimum
TOTAL WEIGHT_____ X.97 UPS/FEDEX/DHL (advance warehouse) = $_____ $97.00 minimum

OUTBOUND SHIPPING INSTRUCTIONS – MUST BE COMPLETED

EXHIBITOR MUST LABEL EACH PIECE OF FREIGHT FOR OUTBOUND SHIPPING AND COMPLETE A GULF COAST EXPO BILL OF LADING.

Ship to_____ Attention_____

Street Address_____

City_____ State_____ Zip_____ Phone ( ) _____

DESCRIPTION OF OUTBOUND MATERIALS
#CRATES_____ #DISPLAY CASES _____ #SKIDS_____ #OTHER _____ TOTAL # OF PIECES_____ WEIGHT_____

OUTBOUND FREIGHT NEEDS
_____ BANDING @ $27.50 PER PALLET $_____
_____ SHRINKWRAP @ $22.00 PER PALLET $_____

GULF COAST EXPO HAS THE AUTHORITY TO SECURE SHIPMENTS FOR OUTBOUND SHIPPING USING THE ABOVE MATERIALS. RATES WILL APPLY TO THE CUSTOMER'S ACCOUNT.

SELECT OUTBOUND CARRIER **YOU MUST SELECT OUTBOUND CARRIER WHEN SUBMITTING THIS FORM**

ABF FREIGHT SYSTEM IS THE DESIGNATED SHOW CARRIER CALL 800-654-7019 FOR A QUOTE

► If you are using a carrier other than ABF FREIGHT SYSTEM, it is the responsibility of the Exhibitor to contact carrier and arrange for pick up within the allotted move out time listed below. **GULF COAST EXPO** will load your shipment when your carrier arrives. All shipments will be sent collect unless third party bill specific instructions are included. Shipments left on show floor without an outbound bill of lading will be charged a $27.50 processing fee and will be shipped via ABF FREIGHT SYSTEM. All carriers picking up freight after the event **must** present a bill of lading or valid alert with company name, booth number and final destination. NO EXCEPTIONS. **GULF COAST EXPO** is not responsible for freight charges.

Outbound UPS & FEDEX by GULF COAST EXPO Only. Pre-paid labels MUST be provided. Rate -$30.00 per shipment.

OUTBOUND CARRIER MUST BE PROVIDED HERE

_____ **Designated Show Carrier: ABF FREIGHT SYSTEM** **Other Carrier Name:** _____

SHOW SITE FREIGHT PICK-UP SCHEDULE: SATURDAY, DECEMBER 5TH FROM 2:00PM– 4:30PM (DRIVER CHECK IN BY 4:30PM)
PICK-UP LOCATION: **FORT LAUDERDALE MARRIOTT HARBOR BEACH RESORT AND SPA (GRAND BALLROOM)**
3030 HOLIDAY DR, FORT LAUDERDALE, FL 33316

PLEASE ADVISE YOUR OUTBOUND CARRIER THAT FREIGHT MUST BE REMOVED FROM EXHIBIT AREA BY:
FORCE TIME: SATURDAY, DECEMBER 5TH @ 4:30PM OR WILL BE SHIPPED VIA ABF FREIGHT SYSTEM

STANDARD DRAYAGE/MATERIAL HANDLING RATES
READ ALL INFORMATION

Rates apply on each shipment received, based on estimated weight provided to GULF COAST EXPO.
No allowance will be made during the event.

per CWT = per 100 lbs.
100 lb. MINIMUM ON ALL SHIPMENTS

ADVANCE WAREHOUSE RATES

Shipments received and stored up to 30 days in advance,	$92.00 per CWT
delivered to booth, removal and return of empty crates,	100 lb. minimum
handling of outbound shipment to preferred carrier, PER SHIPMENT RECEIVED	example: 150 lbs. x .97 = $145.50
UPS, FEDEX and DHL shipments	$97.00 per CWT

$250.00 trip charge will be accessed for shipments arriving at the advanced warehouse after the deadline date and requiring a special delivery to show site.

SHOW SITE
NOT AVAILABLE

SPECIAL SHIPMENT PRICING

* RATES DO NOT INCLUDE MOVEMENT OR REPOSITIONING OF EQUIPMENT

LOOSE/UNCRATED MATERIAL HANDLING

Applies to loosen, easily damaged, uncrated or unskidded materials, cases and/or unskidded machinery without lifting bars or hooks. Also includes shipments loaded and/or packed in a manner requiring additional handling such as blanket-wrapped and ground. If definition applies, add an additional 25% surcharge to the above warehouse or show site pricing.

ENVELOPES AND SMALL PACKAGES – SHOW SITE RECEIVING ONLY

Shipments under 20 lbs. $35.00

PACKAGING OF DISPLAYS

SPECIAL SERVICES AND RATES for the packaging of displays and equipment is available at the Drayage Contractor Service Center at prevailing rates. Shrink-wrap and banding are available while supplies last. Mobile equipment must be ordered in advance.

SPECIAL INFORMATION & TERMS OF SERVICE

GULF COAST EXPO will not be responsible for damage to uncrated and/or unskidded exhibit materials, nor will GULF COAST EXPO be responsible for concealed damage to exhibit materials. GULF COAST EXPO will not be responsible for lost freight or items stolen from exhibit area. A tracking number must be provided for each piece or shipment of freight coming in to the advance warehouse. GULF COAST EXPO will not be responsible in any way for lost or misrouted freight. Freight may not be delivered to booth until a Payment Authorization form is on file. All shipments sent to the facility will be picked up from the hotel and delivered to the booth. All material handling fees will apply. No exceptions.

It is the Exhibitor's sole responsibility to label each piece of outbound freight and submit to GULF COAST EXPO a completed bill of lading for each outbound shipment. If a GULF COAST EXPO bill of lading is not completed and brought to the GULF COAST EXPO service desk a $25.00 processing fee will be assessed to the Exhibitor's account. GULF COAST EXPO will not be responsible for delay of rush shipments from the event which will be expedited to the best of our ability.

Exhibitor routings on outbound shipments will be honored when possible. However, GULF COAST EXPO has the right to reroute any outbound shipment not picked up within allotted move-out period and without forwarding instructions. These shipments will be forwarded to the permanent address of the Exhibitor or his agent or to the address the shipment was received from or the address GULF COAST EXPO has on file, freight collect, and no liability of any nature shall attach to Exhibit Management or to GULF COAST EXPO.

We hereby indemnify, hold harmless and at the request of GULF COAST EXPO, shall defend GULF COAST EXPO against any loss, costs, damage, expense, claim, demand, or liability (including reasonable cost of investigation and reasonable attorney's fees) related to injury to person(s) (including death) or damage to property caused by our negligence or willful misconduct, and the negligence or willful misconduct of our employees, agents, and/or representatives, at the show to which this authorization relates.

MATERIAL HANDLING ACKNOWLEDGEMENT. BY SHIPPING IN FREIGHT TO THE SHOW THE FOLLOWING STATEMENT IS PRECEIVED AGREED UPON BY THE EXHIBITOR, COMPANY AND IT'S AGENTS.

ALL CARRIERS PICKING UP FREIGHT AFTER THE EVENT MUST PRESENT A BILL OF LADING OR ALERT WITH THE COMPANY NAME, BOOTH NUMBER AND FINAL DESTINATION BEFORE SHIPMENT CAN BE RELEASED. NO EXCEPTIONS.

NAME OF EVENT **TGAVC 2026** BOOTH #_____
COMPANY NAME_____ PHONE (_____)_____
E-MAIL ADDRESS_____ FAX (_____)_____
BILLING ADDRESS_____
CITY_____ STATE_____ ZIP_____
PRINT NAME_____
SIGNATURE_____ TITLE_____ DATE_____

ADVANCE WAREHOUSE SHIPPING LABELS

ALL INBOUND SHIPMENTS MUST INCLUDE THIS LABEL ON ALL PACKAGES

MAKE COPIES FOR ADDITIONAL LABELS

ADVANCE WAREHOUSE SHIPPING ADDRESS FOR RECEIPT

SHIPMENTS ACCEPTED BETWEEN: MONDAY, OCTOBER 26TH – MONDAY, NOVEMBER 20TH, 2026

_____

INCLUDE YOUR COMPANY NAME HERE

BOOTH #_____

TGAVC 2026

GULF COAST EXPO C/O ABF FREIGHT
14045 SOUTH MILITARY TRAIL
DELRAY BEACH, FL 33484

PIECE _____OF_____

PLEASE NUMBER EACH PIECE

ADVANCE WAREHOUSE SHIPPING ADDRESS FOR RECEIPT

SHIPMENTS ACCEPTED BETWEEN: MONDAY, OCTOBER 26TH – MONDAY, NOVEMBER 20TH, 2026

_____

INCLUDE YOUR COMPANY NAME HERE

BOOTH #_____

TGAVC 2026

GULF COAST EXPO C/O ABF FREIGHT
14045 SOUTH MILITARY TRAIL
DELRAY BEACH, FL 33484

PIECE _____OF_____

PLEASE NUMBER EACH PIECE

Your official air freight and ground freight carrier ABF Freight℠

Let ABF Freight make your next trade show the easiest you have attended!

ABF Freight has over 90 years of experience in the freight industry and has a dedicated Trade Show Division with service throughout North America.

Choose guaranteed, expedited shipping solutions – air or ground – with special discounted rates for your inbound and outbound shipments.

For personalized quotes, please call our Trade Show Division

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Trust your important trade show shipment to the leader in exhibition transportation services

ABF Freight℠

REQUEST FOR INFORMATION

ABF FREIGHT℠ • TRADE SHOW SERVICES

Show Name _____ **Booth Number** _____

Show Dates_____

Contractor _____

Name _____ **Title** _____

Company _____

Street Address _____

P.O. Box _____ **City** _____ **State** _____

Zip (P.O. Box) _____ **Zip (Street Address)** _____

Phone _____ **Fax** _____ **Email** _____

Estimated Exhibit Weight _____ **Number of Shows Per Year** _____

Normal Number of Exhibit Pieces _____ **Crates** _____ **Cartons** _____ **Cases** _____ **Carpet**_____

Would you like an ABF Freight Trade Show coordinator to call you with a quote or information? ☐ **Yes** ☐ **No**

If you are faxing this form, please print a copy, complete the requested information, and then fax to **479.785.8701.**

If you are completing electronically, you can either print and fax your request or click on the submit button to send your request to one of our Trade Show specialists.

ABF Freight • Trade Show Services • P.O. Box 10048 • Fort Smith, AR 72917-0048

SUBMIT

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone

INSTALLATION/DISMANTLE LABOR
ORDER FORM

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

REMIT ORDER AND PAYMENT BY E-MAIL TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM
****SEE SPECIAL INSTRUCTIONS BELOW***

CONCENTRATE ON YOUR SALES NOT ON YOUR SET UP

Let our experts install and/or dismantle your exhibit display at reasonable rates. Whether you are on site to supervise or if your time would be better spent elsewhere, **GULF COAST EXPO** is ready to assist you. See information below on how to order this service.

HOURLY RATES

SET UP INSTRUCTIONS MUST BE EMAILED ALONG WITH THIS ORDER FORM

LABOR STRAIGHT TIME RATE *(One hour minimum per person)* — $70.00 per man/per hour
8:00am to 5:00pm Monday through Friday – Exhibitor Supervision

LABOR OVERTIME RATE *(One hour minimum per person)* — $105.00 per man/per hour
5:00pm to 8:00am Monday through Friday – All day Saturday – Exhibitor Supervision

LABOR DOUBLE TIME RATE *(One hour minimum per person)* — $140.00 per man/per hour
All hours on Sundays and Legal Holidays – Exhibitor Supervision

GULF COAST EXPO SUPERVISION OF LABOR: (25% OF TOTAL LABOR BILL OR $33.00 MINIMUM)
We can supervise the installation and dismantling of your display. This would apply to all cases where you will not have the personnel present to supervise.
If you would like GULF COAST EXPO to set up your display without your supervision, the display materials must be shipped to the advance warehouse address located on the Material Handling Authorization Form.

NOTE **EXHIBITOR MUST CHECK IN AT THE SERVICE DESK TO PICK UP LABOR**
Upon completion of the work, Exhibitor must return labor to the service desk. If Exhibitor fails to pick up men at the time ordered or does not pick up labor at all NO CREDITS WILL BE ISSUED. On site labor orders will be filled based on availability.

ORDER LABOR

INSTALLATION LABOR

DATE TIME _____ | _____ NUMBER OF MEN _____ X APPROX. HOURS PER MAN _____ X HOURLY RATE $_____ = TOTAL ESTIMATED COST $_____

Supervisor _____ GULF COAST EXPO Supervision ☐ YES ☐ NO $_____

(ADD 25% OF TOTAL AMOUNT - $33.00 MINIMUM)

DISMANTLE LABOR

DATE TIME _____ | _____ NUMBER OF MEN _____ X APPROX. HOURS PER MAN _____ X HOURLY RATE $_____ = TOTAL ESTIMATED COST $_____

Supervisor _____ GULF COAST EXPO Supervision ☐ YES ☐ NO $_____

(ADD 25% OF TOTAL AMOUNT - $33.00 MINIMUM)

SET UP INSTRUCTIONS MUST BE EMAILED ALONG WITH THIS ORDER FORM

NAME OF EVENT **TGAVC 2026** BOOTH _____
COMPANY NAME _____ PHONE ( ) _____
E-MAIL ADDRESS _____ FAX ( ) _____
BILLING ADDRESS _____
CITY _____ STATE _____ ZIP _____
PRINT NAME _____
SIGNATURE _____ TITLE _____ DATE _____

GULF COAST EXPO

8432 Sunstate Street
Tampa, FL 33634
813-915-8066-phone

BOOTH CLEANING ORDER FORM

QUESTIONS? CONTACT US AT:
CustomerService@GulfCoastExpo.com

TO RECEIVE DISCOUNTED PRICES
REMIT ORDER AND PAYMENT BY E-MAIL TO
CUSTOMERSERVICE@GULFCOASTEXPO.COM
BY: NOVEMBER 20, 2026

Gulf Coast Expo is the exclusive provider for all cleaning services for the
TGAVC 2026

CARPET CLEANING

	DISCOUNT RATE	STANDARD RATE
_____Vacuuming ONCE before initial opening of exhibits	$33.00 per 8'X10' space	$38.50 per 8'x10' space $_____
_____Vacuuming DAILY before opening of exhibits	$33.00 Per 8'x10' space PER DAY	$38.50 per 8'x10' space. PER DAY $_____

EXHIBIT CLEANING & SANITATION

_____Cleaning and dusting of display background and furnishings ONCE before initial opening of exhibits	$55.00 per 8'X10' space	$66.00 per 8'x10' space $_____
_____Cleaning and dusting of display background and furnishings DAILY before opening of exhibits	$55.00 per 8'x10' space PER DAY	$66.00 per 8'x10' space PER DAY $_____

SUB TOTAL	**$_____**
ADD SALES TAX 7%	**$_____**
TOTAL THIS PAGE	**$_____**

ADVANCE PAYMENT IN FULL REQUIRED FOR ALL ORDERS

TO AVOID ANY MISUNDERSTANDINGS REGARDING THESE SERVICES, PLEASE BRING ANY DISCREPANCIES TO OUR ATTENTION AT THE EXHIBITOR SERVICE CENTER. GULF COAST EXPO WILL BE UNABLE TO ADJUST INVOICE AFTER CLOSE OF SHOW.

NAME OF EVENT **TGAVC 2026** BOOTH_____
COMPANY NAME_____ PHONE (____) _____
E-MAIL ADDRESS_____ FAX (____) _____
BILLING ADDRESS_____
CITY_____ STATE_____ ZIP_____
PRINT NAME_____
SIGNATURE_____ TITLE_____ DATE_____